

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
July 15, 2013  
Hauppauge Public Library**

**Present**

Mr. Stephen Bard  
Mr. Robert Druckenmiller  
Mr. Ralph Plotke  
Mr. Matthew Bollerman, Director

Victor Canseco, Sandpebble

**Absent**

Mrs. Carol Poma

**Organizational Meeting**

Mr. Bard called the Organizational Meeting to Order at 7:30 p.m. The Pledge of Allegiance was recited.

Mr. Bollerman requested nominations for the election of Board Officers.

Mr. Bard was nominated (Plotke, Druckenmiller) and elected President by a 3-0 vote.

Mr. Plotke was nominated (Druckenmiller, Plotke) and elected Vice-President by a 3-0 vote.

Mr. Druckenmiller was nominated (Plotke, Druckenmiller) and elected Finance Officer by a 3-0 vote.

Mr. Bollerman was appointed Secretary.

No changes were made to the Library's Bylaws.

Motion to set the regular monthly meetings of the Hauppauge Public Library's Board of Trustees during the upcoming year for August 15, 2013, September 19, 2013; October 17, 2013; November 21, 2013; December 19, 2013; January 16, 2014; February 13, 2014; March 20, 2014; April 17, 2014; May 15, 2014; June 19, 2014 and July 17, 2014. All meetings shall be held at the Hauppauge Public Library, 601 Veterans Memorial Highway, Hauppauge, NY, and begin at 7:30 p.m. unless otherwise noted (Plotke, Druckenmiller) passed 3-0.

Motion to accept the Director's professional services recommendations;

1. Douglas K. McNally reappointed as legal counsel.
2. Joseph P. Price Agency reappointed as insurance agent.
3. Baldessari & Coster reappointed as auditor.
4. Capital One Bank was reappointed as bank for deposits.
5. Smithtown Messenger and Islip Bulletin were appointed as newspapers for public notice (Plotke, Druckenmiller) passed 3-0.

Motion to adjourn the Organizational Meeting at 7:33 p.m. (Druckenmiller, Plotke) passed 3-0.

### **Regular Meeting**

Mr. Bard called the Regular Meeting to order at 7:34 p.m.

Motion to accept the Minutes of the June 20, 2013 Regular Board Meeting (Plotke, Druckenmiller) passed 3-0.

### **Treasurer's Report**

The Director reviewed the reports with the Board. Mr. Plotke notes that he likes having the balance sheet each month.

Motion to accept the July 15, 2013 warrant \$165,107.44 (Plotke, Druckenmiller) passed 3-0.

Motion to accept the July 15, 2013 capital fund warrant \$33,845.03 (Plotke, Druckenmiller) passed 3-0.

### **Correspondence**

The Board received a letter from the Local Government and School Accountability office of the Office of the State Comptroller stating our tax levy for 2014 was materially within the allowable limit.

A note from Diane Leddy was received thanking the Board for her retirement party and plaque.

Mr. Black arrived at 7:40 pm.

### **Director's Report**

The Director shared a quote from a contractor for work to expand the public space at 601 Veterans Memorial Highway. The Director was asked to pursue the matter with the landlord. The Director updated the Board on the work preparing for the July 27 conceptual design charrette. The Board worked on a presentation for asking the community how much they are willing to pay for a permanent home. The Board agreed to hosting a 10 year anniversary celebration for three staff members on October 1 at 9 am.

Motion to accept the July Personnel Report (Plotke, Druckenmiller) passed 4-0.

### **Committee Reports**

None

### **Old Business**

None

**New Business**

Motion to accept the records destruction schedule as presented (Black, Plotke) passed 4-0.

**Period for Public Expression**

None.

Motion to adjourn at 10:08 p.m. (Plotke, Black) passed 4-0.