

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
September 19, 2013  
Hauppauge Public Library**

**Present**

Mr. Stephen Bard	Mr. Victor Canseco, Sandpebble
Mr. Andrew Black	Mr. Frank Michielli, Michielli + Wyetzner Architects
Mr. Robert Druckenmiller	
Mr. Ralph Plotke	
Mrs. Carol Poma	
Mr. Matthew Bollerman, Director	

Mr. Bard called the Meeting to Order at 7:34 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the August 15, 2013 Regular Board Meeting (Plotke, Poma) passed 5-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the September 19, 2013 warrant \$225,239.63 (Plotke, Poma) passed 5-0.

Motion to accept the September 19, 2013 capital fund warrant \$36,519.43 (Plotke, Black) passed 5-0.

Motion to move \$75,000 from our cash reserves to the Capital Fund to fund a transfer that was approved in 2011/2012 (Poma, Plotke) passed 5-0.

**Correspondence**

A letter from Kevin Verbesey, Suffolk Cooperative Library System Director, on the expiration of the term of Mr. Robert Becker, system trustee presenting the Towns of Babylon and Islip. A caucus and nomination will occur in the near future.

**Director's Report**

The landlord's project to replace all the lights in the Library is nearly complete. Only the Tech Services area and the break room remain. John Tanzi collected his existing measurements and will be getting back to the Director shortly. The Director will be attending the NYLA Conference in Niagara Falls September 24 to 28. He will also be off October 14 to 16 and the 18th. The Board approved the payment of Joanne Adams' class on the Financial Management of Public Libraries. The Library received four Nexus 7 tablets as part of a grant SCLS received. The Board approved the Director's attendance at the

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Greenbuild Conference in Philadelphia, PA November 19 to 22 with expenses not to exceed \$2,000.

Motion to accept Total Computer Group's proposal to install a new wireless network and switch, estimated at \$6,922.31 (Black, Plotke), passed 5-0.

Motion to accept the September Personnel Report (Plotke, Druckenmiller) passed 5-0.

### **Hidden Pond Park**

Frank Michielli presented three schemes to the Board, one single story and two two-story plans. These schemes were the product of the three community charrettes and first design charrette. The three schemes were presented to the design team at the September 13 meeting. The Board, after hearing the presentation, asked the design team to focus on the one-story scheme.

The Board continued its conversation regarding the size and cost of the permanent home. Data is still being received via the online survey and now that a scheme is being worked on, more accurate figures can be assigned. A conversation on how to move forward with the site was also had. The Town of Islip will be presented with the work to date shortly.

Motion to award Well and Water Testing to R&L Well Drilling, LLC (Plotke, Black) passed 5-0.

### **Committee Reports**

None

### **Old Business**

None

### **New Business**

None.

### **Period for Public Expression**

None.

Motion to enter in an executive session to discuss the employment history of two employees (Plotke, Black) at 10:21 pm passed 5-0.

Motion to end the executive session (Black, Plotke) passed 5-0 at 10:42 pm.

Motion to adjourn at 10:42 p.m. (Black, Druckenmiller) passed 5-0.