

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
October 20, 2011  
Hauppauge Public Library**

**Present**

Mr. Steve Bard  
Mr. Andrew Black  
Mr. Robert Druckenmiller  
Mr. Ralph Plotke from 7:40 pm  
Mrs. Carol Poma  
Mrs. Judith Berry, Director

Matthew Bollerman, incoming Director  
Al Coster, Baldessari & Coster LLP

Mr. Black called the Meeting to order at 7:30 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the September 15, 2011 Regular Board Meeting (Bard, Black) passed 5-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the October 20, 2011 warrant \$235,432.05 (Poma, Druckenmiller) passed 5-0.

**Correspondence**

The Board of Trustees read thank you letters from staff members with ten years of employment who were recognized during the Staff Appreciation Day.

**Director's Report**

In addition to the written report Mrs. Berry referenced circulation statistics, computer usage statistics, programming statistics, draft SCLS budget, Hauppauge Fire Department Open House, upcoming Trustee workshop, the library's Staff Appreciation Day and Tax Cap legislation.

Motion to accept the October Personnel Report (Black, Bard) passed 5-0.

**Committee Reports**

None

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**Old Business**

None

**New Business**

Library Audit

Al Coster of Baldessari & Coster LLP reviewed with the Board the library audit performed by their accounting firm. The Board discussed the audit process and results.

Motion to accept the FY 2010/11 audit as presented (Poma, Druckenmiller) passed 5-0.

Sick Time Donation

Motion to permit individual staff members to contribute accrued sick hours standing to their credit to Antonina Petti (Poma, Bard) passed 5-0

Director's Termination Status

The Board reviewed Mrs. Berry's accrued personnel time at the time of her retirement.

Motion to approve the termination payout to Mrs. Berry in the amount of 26 days (25 days accrued vacation and 1 accrued sick day as per the Personnel Policy) and to issue her a lifetime Hauppauge Public Library card (Black, Bard) passed 5-0.

**Period for Public Expression**

None

**Executive Session**

None

Motion to adjourn at 8:30 pm (Bard, Black) passed 5-0.