

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
October 18, 2012
Hauppauge Public Library**

Present

Mr. Stephen Bard

Mr. Andrew Black

Mr. Robert Druckenmiller

Mr. Ralph Plotke

Mrs. Carol Poma

Mr. Matthew Bollerman, Director

Three members of the staff

One member of the public

Mr. Bard called the Meeting to order at 7:30 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the September 20, 2012 Regular Board Meeting (Druckenmiller, Plotke) passed 5-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the October 18, 2012 warrant (\$167,149.85) (Plotke, Black) passed 5-0.

Correspondence

The Library received a thank you letter from RSVP (Retired Senior Volunteer Program) for the donation of used computer equipment and monitors. The Library was invited to participate in the Eagle Scout Court of Honor for Thomas Crociata. The Director was asked to draft a commendation and provide a lifetime library card to Thomas. The Director will attend the ceremony. A card was received from Fran Palumbo thanking the Director and Board for her recent promotion. The Director was thanked for giving towards the Dr. Vincenzo Sellaro Lodge's annual dinner dance. A member of the Friends made the donation on the Director's behalf. Melissa Lopez thanked the Director and Board for her recent recognition for ten years of service. The Director thanked the Staff and Board for remembering his family during their recent loss.

September 26, 2012 Independent Auditor's Report

Al Coster and Ted Schlomann from Baldessari & Coster presented their Independent Auditor's Report on the fiscal year that closed June 30, 2012. Mr. Coster reported on the excellent shape the Library is in and that his firm was able to give a clean audit of our finances.

Motion to accept the September 26, 2012 Independent Auditor's Report (Poma, Black) passed 5-0.

Director's Report

The Director spoke about the incident's surrounding and leading to a patrons recent banning. The Director will pursue installing a wireless panic alarm system and securing the staff only areas. The Director was asked to investigate security guards as well. Use of the Library on Sunday is increasing in the new hours open. The Director received comments on the contract with Sandpebble Builders and was asked to relay them to our council before continuing. A list of architects, engineers and other design professionals was formed for the purpose of issuing an RFP.

Motion to accept the October Personnel Report with additions (Plotke, Poma) passed 5-0.

Committee Reports

None

Old Business

None

New Business

The Board tabled the Holidays and Other Closings Policy.

The Board approved the Period of Public Participation Policy with changes (Plotke, Black) passed 5-0.

The Director was asked to paint the return boxes at the front of the Library.

Period for Public Expression

A staff member had questions about the recent incident at the Library regarding a patron's behavior. Another staff member is concerned for their safety at the Library and is happy to hear the Board's discussion on the topic. A member of the public stated that they provide security for other libraries and would be happy to contract with the Library.

Motion to enter executive session to discuss the Director's performance (Black, Plotke) passed 5-0 at 11:06 pm.

Motion to exit executive session (Plotke, Poma) passed 5-0 at 11:38 pm.

Motion to adjourn at 11:39 pm (Black, Druckenmiller) passed 5-0.