

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

November 14, 2013

Hauppauge Public Library

Present

Mr. Stephen Bard

Mr. Robert Druckenmiller

Mr. Ralph Plotke

Mrs. Carol Poma

Mr. Matthew Bollerman, Director

Mrs. Joanne Adam, Assistant Director

Absent

Mr. Andrew Black

Mr. Bard called the Meeting to Order at 7:34 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the October 17, 2013 Regular Board Meeting with changes (Druckenmiller, Poma) passed 4-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the November 14, 2013 warrant \$375,014.21 (Plotke, Poma) passed 4-0.

Motion to accept the November 14, 2013 capital fund warrant \$44,514.53 (Plotke, Poma) passed 4-0.

Auditor's Report

Ted Schlomann of Baldessari & Coster reviewed the Hauppauge Public Library Financial Report with Additional Information, June 30, 2013. The audit has no issues or concerns to be addressed. The Board's questions on the report were answered.

Motion to accept the Hauppauge Public Library Financial Report with Additional Information, June 30, 2013 (Plotke, Poma) passed 4-0.

Director's Report

The Director reported that the Afterlife with Adrienne program was successful. Roughly 70 people attended and the responses on the program evaluation cards were positive. The Director will be able to take off November 29 and December 23 to January 3. The Board reviewed the latest schematic design and site plan for a permanent home at Hidden Pond Park. The Director collected the comments and suggestions and will share with the

November 14, 2013 Minutes (Page Two)

Design Team and then send answers back to the Board. The Board asked the Director to close the online poll asking the question, "How much more in taxes are you willing to pay for a permanent home in Hidden Pond Park?" A meeting on December 10 is scheduled to allow the community an opportunity to review the site plan and schematic design to date, also a review of the current budget for the project will be shared. The Director shared the comments and images from the hallway. Various site visits will be forthcoming to look at features being considered as part of the new Library. The Director was asked to pursue adding a laborer position to the Library. Conference attendance was approved for various staff.

Motion to accept the November Personnel Report (Druckenmiller, Poma) passed 4-0.

Committee Reports

None

Old Business

None

New Business

Motion to vote yes for the SCLS Budget Proposal for fiscal year 2014 (Poma, Plotke) passed 4-0.

Motion to cast five votes for SCLS Trustee Robert Becker (Poma, Plotke) passed 4-0.

Motion to approve the staff pay dates for 2014, January 3, January 17, January 31, February 14, February 28, March 14, March 28, April 11, April 25, May 9, May 23, June 6, June 20, July 3, July 18, August 1, August 15, August 29, September 12, September 26, October 10, October 24, November 7, November 21, December 5, December 19 (Plotke, Druckenmiller) passed 4-0.

Motion to set the date of the 2014 Hauppauge Public Library Budget Vote and Trustee Election for Tuesday April 8, 2014 and to instruct the Director to begin preparations for the vote as needed (Poma, Druckenmiller) passed 4-0.

Motion to instruct the Secretary to include a segment on the agenda of the Board of Trustees Meeting on Tuesday March 25, 2014 for a public budget hearing and a forum for the trustee candidates to speak (Druckenmiller, Poma) passed 4-0.

Motion to amend the Materials Selection policy (Plotke, Druckenmiller) passed 4-0.

Motion to amend the Smoking policy (Plotke, Druckenmiller) passed 4-0.

November 14, 2013 Minutes (Page Three)

Motion to amend the Hours of Operation policy (Plotke, Poma) passed 4-0.

Motion to award the Commissioning Services contract to 7group (Plotke, Poma) passed 4-0.

Motion to award the Energy Modeling services contract to 7group (Plotke, Poma) passed 4-0.

Period for Public Expression

None

Motion to enter into Executive Session to discuss performance of the Library Director (Poma, Druckenmiller) passed 4-0 at 10:50 pm.

Motion to exit Executive Session (Plotke, Poma) passed 4-0 at 11:02 pm.

Motion to adjourn at 11:02 pm (Poma, Plotke) passed 4-0.