

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
December 16, 2010  
Hauppauge Public Library**

**Present**

Mr. Steve Bard  
Mr. Andrew Black  
Mr. Robert Druckenmiller  
Mrs. Carol Poma  
Mrs. Judith Berry, Director

Absent: Mr. Ralph Plotke

Mr. Black called the Meeting to order at 7:36 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the November 18, 2010 Regular Board Meeting (Bard, Poma) passed 4-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the December 16, 2010 warrant (\$155,417.32) (Poma, Druckenmiller) passed 4-0.

**Correspondence**

None

**Director's Report**

In addition to the written report Mrs. Berry referenced circulation statistics, computer usage statistics, SCLS Annual Meeting, SCLS budget results, a Pilot program for Unpaid Work Experience Internships with the Hauppauge School District, Literacy Suffolk, installing spotlights on the south side of the library building and the confusion regarding the permitted usage of the older lever-style voting machines for the upcoming budget vote in April 2011.

Motion to accept the December 2010 Personnel Report (Poma, Bard) passed 4-0.

**Committee Reports**

None

**Old Business**

None

**New Business**

FY 2011-2012 Budget Draft Proposal

Mrs. Berry distributed and reviewed a draft budget proposal for FY 2011-2012. The Board discussed the proposal and requested that Mrs. Berry email the spreadsheet in advance of the January 2011 Board meeting.

Proposed Staff Salary Schedule for FY 2011-2012

Mrs. Berry distributed and reviewed a proposed Salary Schedule for FY 2011-2012. The Board discussed the proposal and requested that Mrs. Berry email the spreadsheet in advance of the January 2011 Board meeting.

Vacation Policy

Motion to amend the Vacation Policy (Druckenmiller, Poma) passed 4-0.

Sick Leave Policy

Motion to amend the Sick Leave Policy (Bard, Poma) passed 4-0.

Unused Sick Days Policy

Motion to amend the Unused Sick Days Policy (Poma, Druckenmiller) passed 4-0.

**Period for Public Expression**

None

Motion to adjourn at 9:27 p.m. (Bard, Poma) passed 4-0.