

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
December 20, 2012  
Hauppauge Public Library**

**Present**

Mr. Stephen Bard  
Mr. Andrew Black  
Mr. Robert Druckenmiller  
Mr. Ralph Plotke  
Mr. Matthew Bollerman, Director

Mr. Bard called the Meeting to order at 7:36 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the November 13, 2012 Regular Board Meeting (Plotke, Druckenmiller) passed 4-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the December 20, 2012 warrant (\$168,463.33) (Druckenmiller, Plotke) passed 4-0.

**Correspondence**

A happy holiday card was received from Deepa Chandra.

Mrs. Carol Poma arrived at 7:55 pm.

**Director's Report**

The Director spoke about the recent Office of the State Controller Risk Assessment that was undertaken at the Library. Ian McCracken, Chief Examiner wrote in a letter to the Board on December 18 that "nothing came to our attention indicating that the Hauppauge Public Library was in need of further services from us at this time." The Director did list the recommendations the examiners did offer and will follow up on them in the coming months. The Board will invite the Department Heads to the January meeting to discuss the performance of the Library Director. The Board approved a proposal to begin subscribing to magazines electronically through Zinio.

**Committee Reports**

None

**Old Business**

The Holidays and Other Closings Policy was reviewed. No changes are being made at this time.

**New Business**

The Board amended the Solicitation and Distribution policy to include the phrase “without prior approval from the Library Director” at the end of the first sentence (Poma, Black) passed 5-0.

The Director presented an outline of possible priorities for the 2013/14 operating budget. More details will be forthcoming in January. The Board offered some comments and areas where further details are needed.

The Board approved the SCLS Budget Proposal for FY 2013 and asked the Director to submit the ballot on their behalf (Black, Plotke) passed 5-0.

The Board discussed the contract with Sandpebble Builders. A final review will be needed before it can be signed. The Director was asked to arrange a meeting to facilitate that discussion.

**Period for Public Expression**

None.

Motion to adjourn at 11:10 pm (Plotke, Poma) passed 5-0.