

Hauppauge Public Library

Annual Report For Public And Association Libraries - 2010

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2010, except for questions related to the current library director/manager (questions 1.32 through 1.37).

1.1	Library ID Number	8000583520
1.2	Library Name	Hauppauge Public Library
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Hauppauge
1.6	Beginning Fiscal Reporting Year	7/1/2009
1.7	Ending Fiscal Reporting Year	6/30/2010
1.8	Address Status	00 (for no change from previous year)
1.9	Street Address	601 Veterans Memorial Hwy.
1.10	City	Hauppauge
1.11	Zip Code	11788
1.12	Four-Digit Zip Code Extension	2928
1.13	Mailing Address	601 Veterans Memorial Hwy.
1.14	City	Hauppauge
1.15	Zip Code	11788
1.16	Four-Digit Zip Code Extension	2928
1.17	Telephone Number (enter 10 digits only; enter N/A if no telephone number)	(631) 979-1600
1.18	Fax Number (enter 10 digits only; enter N/A if no fax number)	(631) 979-5457
1.19	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	hauplib@suffolk.lib.ny.us
1.20	Library Home Page URL (Enter N/A if no home page URL)	http://www.hauppaugelibrary.org
1.21	Population Chartered to Serve (per 2000 Census)	10,243
1.22	Indicate the type of library as stated in the library's charter (select one):	
1.23	Indicate the area chartered to serve as stated in the library's charter (select one):	Special Legislative District
1.24	During the reporting year, has there been any change to the library's legal service area boundaries? Changes may be the result of a Regents charter action or due to a new contract to provide library services to residents of an area not served by a public library or due to a change to an existing contract. Answer Y for Yes, N for No.	N
1.25	Indicate the type of charter the library currently holds (select one):	Absolute
1.26	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	5/22/2007
1.27	Date the library was last registered	3/14/2007
1.28	Federal Employer Identification Number	113582721
1.29	County	Suffolk
1.30	School District	Hauppauge Union Free School District
1.31	Library System	Suffolk Cooperative Library System

NOTE: For questions 1.32 through 1.37, report all information for the current library director/manager.

1.32	Title of Library Director/ Manager (select one):	Ms.
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1.33	First Name of Library Director/Manager	Judith
1.34	Last Name of Library Director/Manager	Berry
1.35	NYS Public Librarian Certification Number	15474
1.36	E-mail Address of the Director/Manager	jberry@suffolk.lib.ny.us
1.37	Fax Number of the Director/Manager	(631) 979-5457
1.38	Does the library charge fees for library cards to people residing outside the system's service area?	N
1.39	For the fiscal reporting year (questions 1.6 and 1.7) was all or part of the library's budget subject to a public vote (see instructions)? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> vote held. If no, go to question 1.40.	Y
1.	Name of municipality or district holding the vote	Hauppauge Library District
2.	Indicate the type of municipality or district holding the vote	Special Legislative District
3.	Was this a Chapter 414 (Ed. Law Â§259.1.b)?	N
4.	Dollar amount	\$2,321,815
5.	Was the vote successful?	Y
6.	Date the vote was held (mm/dd/yyyy)	04/13/2010
1.40	For the fiscal year that ended in 2010, indicate the total percentage of the library's local public funding that was either subject to public vote(s) or that came from a previous appropriation(s) approved by public vote(s) still in effect.	100%
1.41	Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for <u>each</u> contract. If no, go to question 1.42.	N
1.	Name of contracting municipality or district	N/A
2.	Is this a written contractual agreement?	N/A
3.	Population of the geographic area served by this contract	N/A
4.	Dollar amount of contract	N/A
5.	Enter the appropriate code for range of services provided (select one):	N/A
1.42	For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the <u>State</u> note; if no, please go to Part 2, Library Collection.	N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	12,967
2.2	Adult Non-fiction Books	13,383
2.3	Total Adult Books (Total questions 2.1 & 2.2)	26,350
2.4	Children's Fiction Books	15,572
2.5	Children's Non-fiction Books	7,267
2.6	Total Children's Books (Total questions 2.4 & 2.5)	22,839
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	49,189

Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	164
2.10	All Other Print Materials	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	164
2.12	Total Print Materials (Total questions 2.7 and 2.11)	49,353

ELECTRONIC MATERIALS

2.13	Electronic Books	5,623
2.14	Local Databases	49
2.15	NOVELNY Databases	9
2.16	Other Databases	2
2.17	Total Databases (Total questions 2.14, 2.15 and 2.16)	60
2.18	Other Electronic Materials (includes all other materials in digital format such as e-serials, CD-ROMs, government documents, electronic files, reference tools, scores, maps, etc.)	378
2.19	Total Electronic Materials (Total questions 2.13, 2.17 and 2.18)	6,061

ALL OTHER MATERIALS

2.20	Audio - Physical Units	6,817
2.21	Audio - Downloadable Titles	5,029
2.22	Video - Physical Units	14,455
2.23	Video - Downloadable Titles	329
2.24	All Other Materials (includes microform, films, slides, filmstrips, etc.)	0
2.25	Total Other Materials Holdings (Total questions 2.20 through 2.24)	26,630
2.26	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.19 and 2.25)	82,044

CURRENT SERIAL SUBSCRIPTIONS

2.27	Current Print Serial Subscriptions	164
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ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.28	Cataloged Books	5,752
2.29	All Other Print Materials	1,377
2.30	Electronic Materials	1,179
2.31	All Other Materials	3,049
2.32	Total Additions (Total questions 2.28 through 2.31)	11,357

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.10 and 3.49 through 3.57 as of the end of the fiscal year reported in Part 1; report information on questions 3.11 through 3.48 for the 2010 calendar year.

LIBRARY SPONSORED PROGRAMS

3.1	Adult Program Sessions	660
3.2	Young Adult Program Sessions	183
3.3	Children's Program Sessions	242
3.4	All Other Program Sessions	29
3.5	Total Number of Program Sessions (Total questions 3.1 through 3.4)	1,114
3.6	Adult Program Attendance	8,526
3.7	Young Adult Program Attendance	1,792
3.8	Children's Program Attendance	4,753
3.9	All Other Program Attendance	1,432
3.10	Total Program Attendance (Total questions 3.6 through 3.9)	16,503

SUMMER READING PROGRAM

3.11- Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2010 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Summer Reading at New York Libraries name and/or logo used	Yes
d.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used	Yes
e.	N/A	No
3.12	Library outlets offering the summer reading program	1
3.13	Children registered for the library's summer reading program	434
3.14	Young adults registered for the library's summer reading program	98
3.15	Total number registered for the library's summer reading program (total 3.13 + 3.14)	532
3.16	Children's program sessions - Summer 2010	76
3.17	Young adult program sessions - Summer 2010	62
3.18	Total program sessions - Summer 2010 (total 3.16 + 3.17)	138
3.19	Children's program attendance - Summer 2010	2,062
3.20	Young adult program attendance - Summer 2010	748
3.21	Total program attendance - Summer 2010 (total 3.19 + 3.20)	2,810

COLLABORATORS

3.22	Public school district(s) and/or BOCES	1
3.23	Non-public school(s)	0
3.24	Childcare center(s)	0
3.25	Summer camp(s)	0
3.26	Municipality/Municipalities	3
3.27	Literacy provider(s)	2
3.28	Other (describe using the State note)	2
3.29	Total Collaborators (total 3.22 through 3.28)	8

EARLY LITERACY PROGRAMS

3.30	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y
3.31	Indicate age group(s) (check all that apply):	
a.	Birth - school entry	Yes
b.	Parents and Caregivers	Yes
c.	N/A	No
3.32	Ages birth to school entry program sessions	136
3.33	Parent and/or caregiver program sessions	3
3.34	Total program sessions (total 3.32 + 3.33)	139
3.35	Ages birth to school entry program attendance	2,932
3.36	Parent and/or caregiver program attendance	65
3.37	Total program attendance (total 3.35 + 3.36)	2,997
3.38	Collaborators (check all that apply):	
a.	Childcare center(s)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	Yes
e.	N/A	No

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.39	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	N
3.40	Children's program sessions	0
3.41	Young adult program sessions	0
3.42	Adult program sessions	0
3.43	Total program sessions (total 3.40 + 3.41 + 3.42)	0
3.44	Children's program attendance	0
3.45	Young adult program attendance	0
3.46	Adult program attendance	0
3.47	Total program attendance (total 3.44 + 3.45 + 3.46)	0
3.48	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the State note)	No
e.	N/A	No

LIBRARY USE

3.49	Library visits (total annual attendance)	143,301
3.50	Registered resident borrowers	7,372
3.51	Registered non-resident borrowers	0

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.52	Does the library have an open meeting policy?	Y
3.53	Does the library have a policy protecting the confidentiality of library records?	Y
3.54	Does the library have an Internet use policy?	Y
3.55	Does the library have a disaster policy?	Y

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.56	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.57	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	28,940
4.2	Adult Non-fiction Books	12,596
4.3	Total Adult Books (Total questions 4.1 & 4.2)	41,536
4.4	Children's Fiction Books	28,056
4.5	Children's Non-fiction Books	6,762
4.6	Total Children's Books (Total questions 4.4 & 4.5)	34,818
4.7	Total Cataloged Book Circulation.(Total question 4.3 & 4.6)	76,354

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	72,503
4.9	Circulation of Children's Other Materials	24,906
4.10	Total Circulation of Other Materials (Total questions 4.8 & 4.9)	97,409
		173,763

4.11	Grand Total Circulation Transactions (Total questions 4.7 & 4.10)	
4.12	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	59,724
REFERENCE TRANSACTIONS		
4.13	Total Reference Transactions	18,200
INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)		
4.14	TOTAL MATERIALS RECEIVED	13,608
INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)		
4.15	TOTAL MATERIALS PROVIDED	21,080

5. AUTOMATION AND TELECOMMUNICATIONS

Report all information as of December 31, 2010.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	88,693
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Total number of Internet terminals used by the general public.	19
5.7	Number of users (in-library only) of public Internet computers per year	22,123
5.8	Type of connection on public Internet computers	Leased Line
5.9	Maximum speed of connection on public library Internet computers	6.1 - 10 Mbps.
5.10	Do you offer WiFi to your patrons?	Y
5.11	Do you have interactive videoconferencing capability for public use?	N.

6. STAFF INFORMATION

Report all staff information as of the end of the fiscal year reported in Part 1.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	8
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	19
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	28.00
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$44,940
6.16	FTE - Library Director (certified)	1

6.17	Salary - Library Director (certified)	\$108,000
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2010.

7.1	1. Is governed by board-approved written bylaws.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents an annual report to the community.	Y
7.4	4. Has board-approved written policies.	Y
7.5	5. Presents an annual written budget to appropriate funding agencies.	Y
7.6	6. Periodically evaluates the effectiveness of the collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8.	Maintains a facility to meet community needs, including adequate:	
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9.	Has the equipment and connections necessary to facilitate access to information:	
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. telefacsimile capability (see instructions)	Y
7.18	10. Distributes printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of section 90.8 of Commissioner' Regulations. (see instructions)	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	63.5
8.7	Minimum Weekly Total Hours - Branch Libraries	N/A
8.8	Minimum Weekly Total Hours - Bookmobiles	N/A
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	63.50
8.10	Annual Total Hours - Main Library	3,302

8.11	Annual Total Hours - Branch Libraries	N/A
8.12	Annual Total Hours - Bookmobiles	N/A
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,302.00

9. SERVICE OUTLET INFORMATION

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

1.	Outlet Name	Hauppauge Public Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	601 Veterans Memorial Hwy.
4.	Outlet Street Address Status	00 (for no change)
5.	City	Hauppauge
6.	Zip Code	11788
7.	Four-Digit Zip Code Extension	2928
8.	Phone (enter 10 digits only)	(631) 979-1600
9.	Fax Number (enter 10 digits only)	(631) 979-5457
10.	E-mail Address	hauplib@suffolk.lib.ny.us
11.	Outlet URL	hauppaugelibrary.org
12.	County	Suffolk
13.	Outlet Type Code (select one):	CE
14.	Public Service Hours Per Year for This Outlet	3,302
15.	Number of Weeks This Outlet is Open	52
16.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
17.	Is the meeting space available for public use even when the outlet is closed?	N
18.	Total number of non-library sponsored programs, meetings and/or events at this outlet	70
19.	Enter the appropriate outlet code (select one):	LR
20.	Who owns this outlet building?	Other (specify using the State note)
21.	Who owns the land on which this outlet is built?	Other (specify using the State note)
22.	Indicate the year this outlet was initially constructed	1962
23.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	N/A
24.	Square footage of the outlet	12,425
25.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
26.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
27.	<i>LIBID</i>	8000583520
28.	<i>FSCSID</i>	NY9010
29.	<i>Metropolitan Status Code</i>	NC
30.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
31.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2010. All public and association libraries are required by

Education Law to hold at least four meetings a year.

BOARD MEETINGS

- | | | |
|------|---|------------|
| 10.1 | Total number of board meetings held during calendar year (January 1, 2010 to December 31, 2010) | 12 |
| 10.2 | Number of voting library board positions stated in the library's charter. | 5 |
| 10.3 | Number of current <u>voting</u> positions on library board. | 5 |
| 10.4 | Have the members of the library board taken and filed the Oath of Office (public libraries <u>only</u>)? | Y |
| 10.5 | The date trustees took the Oath of Office (mm/dd/yyyy) | 07/15/2010 |
| 10.6 | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/16/2010 |

BOARD MEMBER SELECTION

- | | | |
|------|---|---|
| 10.7 | Enter Board Member Selection Code (select one): | EP - board members are elected in a public election |
|------|---|---|

List Officers and Board Members for the *2011 Calendar Year*. Complete one record for *each* board member.

BOARD PRESIDENT

- | | | |
|-------|--|-------------------------------|
| 10.8 | Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the State note), or Vacant | Mr. |
| 10.9 | First Name | Ralph |
| 10.10 | Last Name | Plotke |
| 10.11 | Mailing Address | 601 Veterans Memorial Highway |
| 10.12 | City | Hauppauge |
| 10.13 | Zip Code | 11788 |
| 10.14 | Phone | (631) 979-1600 |
| 10.15 | E-mail Address | ralph@roofservices.com |
| 10.14 | Term Expires - Month | June |
| 10.16 | Term Expires - Year (yyyy) | 2015 |
| 1. | Title of Board Member (select one): | Mr. |
| 2. | First Name of Board Member | Steve |
| 3. | Last Name of Board Member | Bard |
| 4. | Mailing Address | 601 Veterans Highway |
| 5. | City | Hauppauge |
| 6. | Zip Code (5 digits only) | 11788 |
| 7. | E-mail address | n/a |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Expires | June |
| 10. | Term Expires - Year (yyyy) | 2013 |
| 1. | Title of Board Member (select one): | Mr. |
| 2. | First Name of Board Member | Andrew |
| 3. | Last Name of Board Member | Black |
| 4. | Mailing Address | 601 Veterans Highway |
| 5. | City | Hauppauge |
| 6. | Zip Code (5 digits only) | 11788 |
| 7. | E-mail address | n/a |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Expires | June |
| 10. | Term Expires - Year (yyyy) | 2012 |

1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Robert
3.	Last Name of Board Member	Druckenmiller
4.	Mailing Address	601 Veterans Highway
5.	City	Hauppauge
6.	Zip Code (5 digits only)	11788
7.	E-mail address	n/a
8.	Office Held or Trustee	Trustee
9.	Term Expires	June
10.	Term Expires - Year (yyyy)	2011
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Carol
3.	Last Name of Board Member	Poma
4.	Mailing Address	601 Veterans Highway
5.	City	Hauppauge
6.	Zip Code (5 digits only)	11788
7.	E-mail address	n/a
8.	Office Held or Trustee	Trustee
9.	Term Expires	June
10.	Term Expires - Year (yyyy)	2014

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	N/A
3.	Amount	\$2,237,415
4.	Subject to Public Vote	Y
5.	Written Contractual Agreement	N/A
11.2	TOTAL LOCAL PUBLIC FUNDS	\$2,237,415

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$2,853
11.4	Central Library Aid (CLDA and/or CBA)	\$0
11.5	Additional State Aid received from the System	\$0
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$2,853

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
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FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0

11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
OTHER RECEIPTS		
11.14	Gifts and Endowments	\$600
11.15	Fund Raising	\$0
11.16	Income from Investments	\$16,658
11.17	Library Charges	\$27,395
11.18	Other	\$43,833
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$88,486
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$2,328,754
11.21	BUDGET LOANS	\$0
TRANSFERS		
11.22	From Capital Fund (Same as Question 14.8)	\$0
11.23	From Other Funds	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$0
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2010 (Same as Question 12.38 of previous year if fiscal year has not changed)	\$1,882,110
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.39)	\$4,210,864

12. OPERATING FUND DISBURSEMENTS

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$554,706
12.2	Other Staff	\$418,583
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$973,289
12.4	Employee Benefits Expenditures	\$271,494
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$1,244,783

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$80,840
12.7	Electronic Materials Expenditures	\$25,673
12.8	Other Materials Expenditures	\$69,828
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$176,341

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$23,079
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$23,079

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$0
12.14	From Other Funds (72OF)	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$0

12.16	Other Disbursements for Operation & Maintenance of Buildings	\$417,499
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$417,499
MISCELLANEOUS EXPENSES		
12.18	Office and Library Supplies	\$26,717
12.19	Telecommunications	\$31,204
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$4,413
12.22	Other Miscellaneous	\$97,631
12.23	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21 and 12.22)	\$159,965
12.24	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$21,662
DEBT SERVICE		
Capital Purposes Loans (Principal and Interest)		
12.25	From Local Public Funds (73PF)	\$0
12.26	From Other Funds (73OF)	\$0
12.27	Total (Add Questions 12.25 and 12.26)	\$0
12.28	Budget Loans (Principal and Interest)	\$0
12.29	Short-Term Loans	\$0
12.30	Total Debt Service (Add Questions 12.27, 12.28 and 12.29)	\$0
12.31	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.23, 12.24 and 12.30)	\$2,043,329
TRANSFERS		
Transfers to Capital Fund		
12.32	From Local Public Funds (76PF)	\$0
12.33	From Other Funds (76OF)	\$900,000
12.34	Total Transfers to Capital Fund (Add Questions 12.32 and 12.33; same as Question 13.8)	\$900,000
12.35	Transfer to Other Funds	\$0
12.36	TOTAL TRANSFERS (Add Questions 12.34 and 12.35)	\$900,000
12.37	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.31 and 12.36)	\$2,943,329
12.38	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2010	\$1,267,535
12.39	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.37 and 12.38; same as Question 11.26)	\$4,210,864
ASSURANCE		
12.40	The Library operated under its plan of service in accordance with the provisions of Education law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	03/24/2011
FISCAL AUDIT		
12.41	Last audit performed (mm/dd/yyyy)	08/20/2010
12.42	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	07/01/2009-06/30/2010
12.43	Indicate type of audit (select one):	Private Accounting Firm
CAPITAL FUND		

12.44 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR.*

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0
13.2	All Other Revenues from Local Sources	\$0
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$0

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0
13.5	Other State Aid	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.34)	\$900,000
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$900,000
13.10	NON-REVENUE RECEIPTS	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$900,000
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2010 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$0
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$900,000

14. CAPITAL FUND DISBURSEMENTS

PROJECT EXPENDITURES

14.1	Construction	\$0
14.2	Incidental Construction	\$0

Other Disbursements

14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0

14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
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14.9	NON-PROJECT EXPENDITURES	\$0
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14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0
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14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2010	\$900,000
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14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$900,000
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15. FEDERAL TOTALS

All questions in Part 15 are calculated. locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

15.1	Total ALA-MLS	7.88
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15.2	Total Librarians	7.88
15.3	All Other Paid Staff	16.63
15.4	Total Paid Employees	24.50
15.5	State Government Revenue	\$2,853
15.6	Federal Government Revenue	\$0
15.7	Other Operating Revenue	\$88,486
15.8	Total Operating Revenue	\$2,328,754
15.9	Other Operating Expenditures	\$599,126
15.10	Total Operating Expenditures	\$2,020,250
15.11	Total Capital Expenditures	\$23,079
15.12	Print Materials	49,353
15.13	Total Registered Borrowers,	7,372
15.14	Other Capital Revenue and Receipts	\$900,000

16. FOR NEW YORK STATE LIBRARY USE ONLY

16.1	<i>LIB ID</i>	8000583520
16.2	<i>Interlibrary Relationship Code</i>	ME
16.3	<i>Legal Basis Code</i>	LD
16.4	<i>Administrative Structure Code</i>	SO
16.5	<i>FSCS Public Library Definition</i>	Y
16.6	<i>Geographic Code</i>	OTH
16.7	<i>FSCS ID</i>	NY9010

SUGGESTED IMPROVEMENTS

Library Name:	Hauppauge Public Library
Library System:	Suffolk Cooperative Library System
Name of Person Completing Form:	Judith Berry
Phone Number:	(631) 979-1600

Please share with us your suggestions for improving the *Annual Report*. Thank you!