

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

February 21, 2013

Hauppauge Public Library

Present

Mr. Stephen Bard

Mr. Andrew Black

Mr. Robert Druckenmiller

Mr. Ralph Plotke

Mr. Matthew Bollerman, Director

Mr. Victor Canseco, Sandpebble Builders

Mr. Bob Viola, Sandpebble Builders

Absent

Mrs. Carol Poma

Mr. Bard called the Meeting to order at 7:35 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the January 17, 2013 Regular Board Meeting (Plotke, Black) passed 4-0.

Motion to accept the Minutes of the February 11, 2013 Regular Board Meeting (Plotke, Druckenmiller) passed 4-0.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the February 21, 2013 warrant (\$192,875.23) (Plotke, Black) passed 4-0.

Director's Report

The Board will continue to monitor the security situation of the Library and keep the idea of a security guard in mind. The Board approved the Director to have a staff conversation regarding the future services to be provided by the Library on April 12 at SCLS.

Rebekkah Smith Aldrich can be hired to facilitate the day. Breakfast and lunch will be provided and a substitute staff will be found to run the Library for the day. Nick Mendola will replace Mike Buturla as our election clerk next year. He will shadow Mike this year. The staff continues to weed the collection. Roughly 20% of the collection has been gone through to date. Donna Maurceri is allowed to attend the Computers in Libraries pre-conference and the YSS Conference in Rochester in April. The Director can attend the Computers in Libraries conference in Washington, DC April 7 to 10. The Library will reimburse Joanne Adam the cost of taking the Public Library Administration Certificate Class for this semester. The Board approved the purchase of a new computer for the Director.

Sandpebble Builders

Victor and Bob from Sandpebble discussed the architect selection process next steps, best practices in hiring the other design professionals, the issues with the sump, and possible opportunities and restraints poised by the parking at HPP. A meeting will be scheduled with the the Town of Islip Supervisor to discuss the Library's plans in HPP. Interviews with the four architects who responded to the RFQ will also be scheduled. A RFP for other design services is due on March 15. Some discussion was had on who to invite to the charrettes. A list was developed and meetings with those individuals will begin after the March 21 Board meeting.

Motion to accept the February Personnel Report (Druckenmiller, Black) passed 4-0.

Committee Reports

None

Old Business

Resolved that the following resolution be put before the community for vote on April 2, 2013 "Resolved that the annual budget for the Hauppauge Public Library for the fiscal year beginning on July 1, 2013 and ending on June 30, 2014, be in the amount of \$2,550,977 and that the necessary portion thereof be raised by levy upon the taxable property in the district." Motion to accept made by Plotke, seconded by Druckenmiller, passed 4-0.

New Business

Motion to accept the proposal for surveying from Hawkins, Webb and Jaeger (Plotke, Druckenmiller) passed 4-0.

Period for Public Expression

None.

Motion to adjourn at 10:51 pm (Plotke, Black) passed 4-0.