

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES**

**March 21, 2013**

Hauppauge Public Library

**Present**

Mr. Stephen Bard

Mr. Victor Canseco, Sandpebble Builders

Mr. Andrew Black

Mr. John Boecker, 7 Group

Mr. Robert Druckenmiller

Mr. Ralph Plotke

Two members of the public

Mrs. Carol Poma

Mr. Matthew Bollerman, Director

Mr. Bard called the Meeting to order at 7:30 p.m. The Pledge of Allegiance was recited.

The Director was asked to present the 2013/14 proposed operating budget. After the presentation a member of the public had a question regarding the site of the permanent home for the Library. He made us aware of a parcel on 111 that recently had a building removed. Another member of the public had a question about our circulation policies. He was curious about the process of how they might be changed.

Stephen Bard, who is running for the open trustee seat, introduced himself and welcomed questions.

A presentation by John Boecker of 7Group followed. He discussed the charrette process as a way of gathering the communities purpose, goals and designs for a new Library building at Hidden Pond Park. He also described the charrette's that the design team would undertake after the public input was received.

Mr. Andrew Black left the meeting at 9:45 pm.

Motion to accept the Minutes of the February 21, 2013 Regular Board Meeting (Plotke, Poma) passed 4-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the March 21, 2013 capital fund warrant (\$292.50) (Plotke, Druckenmiller) passed 4-0.

Motion to accept the March 21, 2013 warrant (\$181,297.75) (Plotke, Druckenmiller) passed 4-0.

**Correspondence**

A comment form from Dr. Vito Proscia was received. He is concerned about being open on Sunday nights and Sundays during the summer. In addition he had concerns for how the Library remembered staff who have passed away.

A thank you from Rose Marie Donahue for the flower arrangement the Library sent to her father's funeral.

**Director's Report**

We are set for the April 2 Annual Library Vote from 10 am to 9 pm. Plans for the April 12 staff development event are coming together. 29 staff have registered. The Board would like the Director to continue planning for the June 1, 15 and July 27 charrettes. The Director suggested scheduling a meeting with the Permanent Home Committee to update where we stand with HPP. The Board agreed to a short list of architects to send an RFP to. A discussion on how to approach our neighbors in Hidden Pond Park occurred. The Director was instructed on a way to proceed to understand existing issues. Seven staff members were approved to attend the Long Island Library Conference. Wonda Miller was approved to attend the NYLA Public Library Section conference on May 3. The Board approved the Director to engage Total Computer Group for IT services. The Board accepted the quote from A.I. Friedman for a new poster printer.

Motion to accept the March Personnel Report with changes (Plotke, Druckenmiller) passed 4-0.

**Committee Reports**

None

**Old Business**

None.

**New Business**

Motion to accept 2012 Annual Report for Public and Association Libraries (Druckenmiller, Plotke) passed 4-0.

Motion to purchase tablet computers for members of Board of Trustees (Plotke, Poma) passed 4-0.

**Period for Public Expression**

None.

Motion to adjourn at 10:51 pm (Plotke, Poma) passed 4-0.