

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
March 25, 2014  
Hauppauge Public Library**

**Present**

Mr. Stephen Bard	Victor Canseco, Sandpebble
Mr. Andrew Black	David Emilita
Mr. Robert Druckenmiller	2 Members of the public
Mr. Ralph Plotke	
Mrs. Carol Poma	
Mr. Matthew Bollerman, Director	

Mr. Bard called the Meeting to order at 7:30 p.m. The Pledge of Allegiance was recited.

The Director was asked to present the 2014/15 proposed operating budget. Carol Poma, who is running for the open trustee seat, introduced herself and welcomed questions. A member of the public asked when meetings would be held to explain the Permanent Home at Hidden Pond Park. The annual vote will take place on April 8 from 10 am to 9 pm at the Library.

Motion to accept the Minutes of the February 18, 2014 Regular Board Meeting (Plotke, Black) passed 5-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the March 25, 2014 operating fund warrant (\$194,867.97) (Druckenmiller, Black) passed 5-0.

Motion to accept the March 25, 2014 capital fund warrant (\$6,403.65) (Plotke, Poma) passed 5-0.

**Director's Report**

The Director shared a list of new museum passes, in addition, to the others we lend to our community. The Director can take some days in April and not use vacation time to attend a conference in May. A bond counsel engagement letter was received from Martin Geiger of Hawkins, Delafield and Wood. After a discussion, the Director was asked to follow up with Mr. Geiger before the Board would execute. The Director shared drawings that show 123 seats in the meeting room for the proposed library. The Director asked to send ten people to the Long Island Library Conference on May 1. Donna Mauceri will be allowed to take the Family Place Library training in October.

Motion to accept the March Personnel Report (Black, Poma) passed 5-0.

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Victor Canseco was asked by the Board to share his thoughts on the best way to inform the community of the Permanent Home at Hidden Pond Park Project. It was decided that the Director will create a presentation for the Board and Staff to take on the road to any community group who would like to hear about it.

### **Committee Reports**

None

### **Old Business**

None

### **New Business**

Motion to assume lead agency as per attached resolution (Black, Plotke) passed 5-0.

Motion to adopt findings statement and issue negative declaration (Plotke, Poma) passed 5-0.

Motion to amend payment of bills policy (Druckenmiller, Black) passed 5-0.

Motion to adopt standard work day resolution (Plotke, Black) passed 5-0.

Motion to adopt Disaster plan for computers and data recovery (Plotke, Poma) passed 5-0.

Motion to adopt computer system security and backup policy (Plotke, Black) passed 5-0.

Motion to adopt network user account policy (Plotke, Black) passed 5-0.

### **Period for Public Expression**

None.

Motion to adjourn at 10:07 pm (Black, Plotke) passed 5-0.