

**MINUTES OF THE MEETING OF THE  
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES  
July 15, 2010  
Hauppauge Public Library**

**Present**

Mr. Stephen Bard from 7:55 pm  
Mr. Andrew Black from 7:40 pm  
Mr. Robert Druckenmiller  
Mr. Ralph Plotke  
Mrs. Carol Poma  
Mrs. Judith Berry, Director

**Organizational Meeting**

Mrs. Poma called the Organizational Meeting to Order at 7:43 p.m. The Pledge of Allegiance was recited.

Mrs. Berry requested nominations for the election of Board Officers.  
Mr. Plotke was nominated (Druckenmiller, Black) and elected President by a 5-0 vote.  
Mr. Black was nominated (Poma, Bard) and elected Vice-President by a 5-0 vote.  
Mr. Bard was nominated (Plotke, Black) and elected Finance Officer by a 5-0 vote.  
Mrs. Berry was appointed Secretary.

No changes were made to the Library's Bylaws.  
The Board reviewed and re-adopted all policies within the Bylaws and Policy Manual.  
(Black, Plotke) passed 5-0.

The Board appointed Steve Bard Chairperson of the Permanent Home Committee  
(Plotke, Druckenmiller) 5-0.

Motion to set the regular monthly meetings of the Hauppauge Public Library's Board of Trustees during the upcoming year for September 16, 2010; October 21, 2010; November 18, 2010; December 16, 2010; January 20, 2011; February 17, 2011; March 24, 2011; April 14, 2011; May 19, 2011; June 16, 2011 and July 21, 2011 All meetings shall be held at the Hauppauge Public Library, 601 Veterans Memorial Highway, Hauppauge, NY, and begin at 7:30 p.m. unless otherwise noted (Poma, Druckenmiller) passed 5-0.

Motion to accept the Director's professional services recommendations;

1. Douglas K. McNally reappointed as legal counsel.
2. Joseph P. Price Agency reappointed as insurance agent.
3. Baldessari & Coster reappointed as auditor.
4. Capital One Bank and TD Bank were reappointed as banks for deposits.
5. Smithtown Messenger and Islip Bulletin were appointed as newspapers for public notice (Bard, Poma) passed 5-0.

Motion to adjourn the Organizational Meeting at 8:07 p.m. (Bard, Black) passed 5-0.

**Regular Meeting**

Mr. Plotke called the Regular Meeting to order at 8:08 p.m.

Motion to accept the Minutes of the June 17, 2010 Regular Board Meeting (Poma, Druckenmiller) passed 5-0.

**Treasurer's Report**

The Director reviewed the reports with the Board.

Motion to accept the July 15, 2010 warrant \$156,092.10 (Bard, Black) passed 5-0.

Motion to accept the July 15, 2010 Capital Fund warrant \$5,620.50 (Black, Bard) passed 5-0.

**Correspondence**

None

**Director's Report**

In addition to the written report Mrs. Berry referenced circulation, programming and computer usage statistics, NYS 2010 Retirement Incentive, NYS Budget cuts to libraries, workshop given by Suffolk County Mental Health professionals, 10<sup>th</sup> Anniversary celebration, *Live-brary*, the digital branch website for all Suffolk County libraries, upcoming Trustee workshop, NYLA conference in November, success of the Summer Reading Club carnival and the impending annual audit.

Motion to accept the July Personnel Report (Bard, Black) passed 5-0.

**Committee Reports**

None

**Old Business**

None

**New Business**

Motion to authorize the payment of usual and necessary bills for the August 2010 bill payment upon approval of one Board member and the Director- The Board of Trustees shall ratify the August warrant itemizing such expenditures at the next regularly scheduled monthly Board meeting.(Bard, Druckenmiller) passed 5-0

Motion to extend Friday hours from 5pm to 9 pm effective September 10, 2010 (Black, Druckenmiller) passed 5-0.

**July 15, 2010 (page 3)**

Motion to extend Sundays effective September 19<sup>th</sup> 2010 through June 12, 2011 for an additional 4 Sundays during FY 2010-11. The library will be closed on April 24, 2011 (Easter Sunday);

May 8, 2011 (Mother's Day) and May 29, 2011 (Sunday of Memorial Day Weekend) (Black, Bard) passed 5-0.

**Period for Public Expression**

None

**Executive Session**

Motion to enter into executive session at 9:27 pm to discuss real estate negotiations (Druckenmiller, Black) passed 5-0

The Board left executive session at 9:44 pm.

Motion to adjourn at 9:45 p.m. (Bard, Black) passed 5-0.