

**MINUTES OF THE MEETING OF THE
HAUPPAUGE PUBLIC LIBRARY BOARD OF TRUSTEES
September 15, 2011
Hauppauge Public Library**

Present

Mr. Stephen Bard
Mr. Andrew Black
Mr. Robert Druckenmiller
Mr. Ralph Plotke
Mrs. Carol Poma
Mrs. Judith Berry

Also Present:

Victor Canseco & Bob Viola of Sandpebble Builders

Mr. Plotke called the Meeting to order at 7:36 p.m. The Pledge of Allegiance was recited.

Motion to accept the Minutes of the August 25, 2011 Regular Board Meeting (Poma, Bard) passed 5-0.

Correspondence

Mr. Plotke read a letter from Kevin Verbese, Director of SCLS regarding the need for a caucus to nominate a Trustee to serve on the System Board to fill Francis Picart's term which will expire on December 31, 2011. The caucus will be held on Thursday, October 20, 2011 at 6:45 pm at the Brentwood Public Library.

Treasurer's Report

The Director reviewed the reports with the Board.

Motion to accept the September 15, 2011 warrant (\$153,785.40) (Bard, Black) passed 5-0.

Director's Report

In addition to the written report Mrs. Berry referenced circulation statistics, computer usage statistics, programming statistics, the Annual Audit, an upcoming SCLS trustee workshop, Legislative breakfast, the upcoming Staff Appreciation Day, *Homework Help* promotion, tax cap legislation, LILRC annual conference on Libraries and the future and print management software upgrade.

Motion to accept the September Personnel Report (Bard, Black) passed 5-0.

Committee Reports

None

Old Business

None

New Business

Sandpebbles Presentation

Victor Conseco and Bob Viola gave an overview of their project management services.

Transfer to Capital Fund

Motion to ratify the transfer of \$75,000 from the Operating Fund to the Capital Fund (Druckenmiller, Bard) passed 5-0

Appointment of Library Director

Motion to appoint Matthew Bollerman as Library Director of the Hauppauge Public Library effective October 24, 2011 at a salary of \$110,000 per year and to afford Mr. Bollerman all benefits offered to full time library employees hired prior to April 1, 2001 (Poma, Black) passed 5-0.

The Board requested that Mrs. Berry file the necessary paperwork with the Suffolk County Department of Civil Service in order to process his appointment.

Motion to acknowledge and reward staff with 10 years of service with a \$200 restaurant gift certificate (Bard, Black) passed 5-0.

Period for Public Expression

None

Executive Session

Motion to enter into executive session at 9:50 pm to discuss personnel issues (Bard, Black) passed 5-0.

The Board left executive session at 10:18 pm.

Executive Session Action

Motion to award Judith Berry, Library Director a \$15,000 retroactive pay raise to be distributed evenly throughout her five year tenure as director (\$3,000 each year for 5 years) The retroactive payments to be applied as follows: July 1, 2007 \$3,000; July 1, 2008 \$3,000; July 1, 2009 \$3,000; July 1, 2010 \$3,000; July 1, 2011 \$3,000 (Druckenmiller, Bard) passed 5-0.

Motion to adjourn at 10:22 pm (Bard, Black) passed 5-0.

